

Call for Bids - IJCNLP-AAACL 2023

The 13th International Joint Conference on Natural Language Processing and the 3rd Conference of the Asia-Pacific Chapter of the Association for Computational Linguistics

The Asian Federation of Natural Language Processing (AFNLP) hereby invites proposals to host the conference in the Asia-Pacific region around the beginning of December 2023. We seek draft proposals from prospective bidders in the Asia-Pacific region. Promising bidders will be asked to provide additional information for the final selection.

The IJCNLP-AAACL 2023 Conference Coordinating Committee, made up of representatives of the AFNLP and the AAACL, will select the General Chair and Program Committee Co-Chairs for the conference. Draft proposals should identify a Local Arrangements Chair, who will work with the General Chair and the Conference Coordinating Committee to develop a detailed plan and budget.

To facilitate conference organization, bidders may delegate many tasks of their choice to a Professional Conference Organizer. Handy bid guidelines, including expense and task list templates and additional useful links are provided at: http://aclweb.org/adminwiki/index.php?title=Bid_Guidelines

The template for local expenses is available here:

<http://ftp.cs.toronto.edu/pub/gh/ACL-conference-bid-template-CURRENT.xlsx>.

Bid Highlights:

Draft proposals include information on the following (since the schedule is very tight, it is acceptable if some of the information is not fully provided):

- Estimates of the anticipated number of registrants
- Location (accessibility, including physical disability access; conference venue, e.g., convention center, hotel or university; accommodation; dining options; capability to host the registrants predicted)
- Safety of the region/local neighborhood (venue and proposed accommodations) for all ethnicities, sexual orientations and genders, or a plan to ensure safety
- Proposed dates. Religious and local national holidays should be avoided, as much as possible.
- Local arrangements team (chair/co-chair, committee, volunteer labor, registration

handling; description of any experience the team has had in organizing previous conferences and the number of participants at those conferences)

- Local Computational Linguistics community (the size and impact of local R&D groups on NLP and related disciplines)
- Meeting venues (space for sessions, tutorials, workshops, posters, exhibits, demos, small meetings and registration)
- High-speed, all-ports-open, easy-to-use internet access
- Audiovisual equipment
- Catering, including breaks, receptions, poster sessions, banquet and entertainment (traditionally, dancing for participants at the banquet); access to food onsite for restricted diets (religious constraints/vegans/vegetarians/widespread allergies and intolerances such as gluten-free)
- Local sponsorships
- Local expenses estimates spreadsheet (using template provided, link above)

- Brief discussion on measures to make the conference successful and productive even if it takes place only virtually due to the global situation of COVID-19

Evaluation:

Proposals will be evaluated according to the following criteria (unordered):

- Experience, flexibility, and open mindedness of local arrangements team
- Local Computational Linguistics community support
- Local government and industry support
- Accessibility and attractiveness of proposed site
- Suitability of proposed dates
- Adequacy of conference and exhibit facilities for the anticipated number of registrants
- Adequacy of residence accommodations and food services in a range of price categories and close to the conference facilities
- Adequacy of expense projections
- Geographical balance with regard to IJCNLP, AACL, ACL, EMNLP and COLING meetings in the Asia-Pacific region in the decade prior to 2023 (2013 Nagoya, Japan; 2014 Doha, Qatar; 2015 Beijing, China; 2016 Osaka, Japan; 2017 Taipei, ROC; 2018 Melbourne, Australia; 2019 Hong Kong, China; 2020 Suzhou (online), China; 2021 Bangkok, Thailand; 2022 Gyeongju, Korea and Taipei (online), Taiwan)

Important Dates:

- November, 2022: Call for bids
- December 9, 2022: Notify intention to submit proposal
- January 13, 2023: Draft proposals due
- Through February 17, 2023: Feedback and communication with bidders

- February 28, 2023: Bid selected

The selected location for IJCNLP-AAACL 2023 will be announced at the homepage of AFNLP (<http://afnlp.org>), as well as other relevant venues. For any queries please contact Jong C. Park, Chair of the Conference Coordinating Committee. Please send notifications and draft proposals to:

Jong C. Park

KAIST

jongpark@kaist.ac.kr