

Instructions for IJCNLP-05 Tutorial Abstracts, Posters, and Workshop Papers

First Author

Affiliation of First Author
Address Line 1
Address Line 2
author1@email

Second Author

Affiliation of Second Author
Address Line 1
Address Line 2
author2@email

Abstract

This document contains the instructions for preparing *tutorial abstracts*, *poster papers*, and *workshop papers* to IJCNLP-05. The document itself conforms to its own specifications, and is therefore an example of what your manuscript should look like. Authors are asked to conform to all the directions reported in this document.

1 Introduction

The following instructions are directed to authors of tutorial abstracts and papers submitted to the poster session and workshops in IJCNLP-05.

All authors are required to adhere to these specifications. Authors should prepare their camera-ready paper in Portable Document Format (PDF) format.

2 Using the provided style files

The easiest way to correctly format your paper is to use one of the style files provided on the conference web page. For instance, \LaTeX users can use the **ijcnlp-05.sty** style file, and Microsoft Word users can use the **ijcnlp-05.dot** document template.

Figure 1 shows a skeleton document for \LaTeX users. To use it, simply copy the text in the figure to a file and then replace the parts flagged by **TODO** as appropriate for

your document. Figure 2 shows the simple Bib \TeX file used by the skeleton document.

3 General Instructions

Manuscripts must be in two-column format. Exceptions to the two-column format include the title, authors' names and complete addresses, which must be centered at the top of the first page, and any full-width figures or tables (see the guidelines in Subsection 4.2). **Type single-spaced.** Start all pages directly under the top margin. See the guidelines later regarding formatting the first page.

Do not print page numbers on the manuscript.

The maximum length is six (6) pages for poster papers, eight (8) pages for workshop papers, and one (1) page for tutorial abstracts (see Subsection 4.1 for exact page layout and Section 5 for additional information on the maximum number of pages).

4 Format of Electronic Manuscript

For the production of the electronic manuscript you must use Adobe's Portable Document Format (PDF). This format can be generated from postscript files: on Unix systems, you can use **ps2pdf** for this purpose; under Microsoft Windows, Adobe's Distiller can be used. Note that some word processing programs generate PDF which may not include all the necessary fonts (esp. tree diagrams, symbols). When you print or create the PDF file, there is usually an option in your printer setup to include none, all or

```

\documentclass[11pt]{article}

\usepackage{ijcnlp-05}

\usepackage{times}

\usepackage{latexsym}

\title{TODO: put title here}

\author{Author1 \address \email
  \And Author2 \address \email}
  TODO: fill in the author names here}

\date{}

\begin{document}

\maketitle

\begin{abstract}
  TODO: put the abstract here
\end{abstract}

\section{Introduction}
  TODO: add introduction; and,
  perhaps cite WordNet \cite{Miller-90}

\section{TODO: add body of paper}

\section{Conclusion}
  TODO: add conclusion

\section*{Acknowledgements}
  TODO: add acknowledgements

\bibliographystyle{ijc}
  %% TODO: use base name of your .bib file

\bibliography{my-citations}

\end{document}

```

Figure 1: Skeleton L^AT_EX document illustrating use of `ijcnlp-04.sty` and `ijc.bst`

```

@Article{Miller-90,
  author = {G. Miller},
  title = {Special Issue on {WordNet}},
  journal = {International Journal of
    Lexicography},
  year = {1990},
  volume = {3(4)},
}

```

Figure 2: BibT_EX file `my-citations.bib` used in skeleton document

just non-standard fonts. Please make sure that you select the option of including ALL the fonts. *Before sending it, test your PDF by printing it from a computer different from the one where it was created.* Moreover, some word processor may generate very large postscript/PDF files, where each page is rendered as an image. Such images may reproduce poorly. In this case, try alternative ways to obtain the postscript and/or PDF. One way on some systems is to install a driver for a postscript printer, send your document to the printer specifying “Output to a file”, then convert the file to PDF.

For reasons of uniformity, Adobe’s **Times Roman** font should be used. In L^AT_EX2_ε this is accomplished by putting

```

\usepackage{times}

\usepackage{latexsym}

```

in the preamble.

Additionally, it is of utmost importance to specify the **A4 format** (21cm × 29.7cm) when formatting the paper. When working with `dvips`, for instance, one should specify `-t a4`.

4.1 Layout

Print the manuscript two columns to a page, in the manner these instructions are printed.

The exact dimensions for a page on A4 paper are:

Left and right margins:	2.5cm (1 in)
Top margin:	2.5cm (1 in)
Bottom margin:	3.7cm (1.5 in)
Columns width:	7.6cm (3 in)
Column height:	23.5cm (9.4 in)
Gap between columns:	0.6cm (0.25 in)

4.2 The First Page

Center the title, author's name(s) and affiliation(s) across both columns. Do not use footnotes for affiliations. Use the two-column format only when you begin the abstract.

Title: Place the title centered at the top of the first page, in a 15-point bold font. Long titles should be typed on two lines without a blank line intervening. Approximately, put the title at 1in from the top of the page, followed by a blank line, then the author's names(s), and the affiliation on the following line. Do not use only initials for given names (middle initials are allowed). The affiliation should contain the author's complete address, and if possible an electronic mail address. Leave about 0.75in between the affiliation and the body of the first page.

Abstract: Type the abstract at the beginning of the first column. The width of the abstract text should be smaller than the width of the columns for the text in the body of the paper by about 0.25in on each side. Center the word **Abstract** in a 12 point bold font above the body of the abstract. The abstract should be a concise summary of the general thesis and conclusions of the paper. It should be no longer than 200 words.

Text: Begin typing the main body of the text immediately after the abstract, observing the two-column format as shown in the present document. Type single spaced.

Indent when starting a new paragraph. For reasons of uniformity, use Adobe's **Times Roman** fonts, with 11 points for text and subsection headings, 12 points for section headings and 15 points for the title. If Times Roman is unavailable, use **Computer Modern Roman** (L^AT_EX2e's default; see section 4 above). Note that the latter is about 10% less

dense than Adobe's Times Roman font.

4.3 Sections

Headings: Type and label section and subsection headings in the style shown on the present document. Use numbered sections (Arabic numerals) in order to facilitate cross references. Number subsections with the section number and the subsection number separated by a dot, in Arabic numerals. Do not number subsubsections.

Citations: Follow the "Guidelines for Formatting Submissions" to *Computational Linguistics* that appears in the first issue of each volume, if possible. That is, citations within the text appear in parentheses as (Gusfield, 1997) or, if the author's name appears in the text itself, as Gusfield (1997). Append lowercase letters to the year in cases of ambiguities. Treat double authors as in (Aho and Ullman, 1972), but write as in (Chandra et al., 1981) when more than two authors are involved. Collapse multiple citations as in (Gusfield, 1997; Aho and Ullman, 1972).

References: Gather the full set of references together under the heading **References**; place the section before any Appendices, unless they contain references. Arrange the references alphabetically by first author, rather than by order of occurrence in the text. Provide as complete a citation as possible, using a consistent format, such as the one for *Computational Linguistics* or the one in the *Publication Manual of the American Psychological Association* (American Psychological Association, 1983).

The provided L^AT_EX and BibT_EX style files roughly fit the American Psychological Association format, allowing regular citations, short citations and multiple citations as described above.

Appendices: Appendices, if any, directly follow the text and the references (but see above). Letter them in sequence and provide an informative title: **Appendix A. Title of Appendix.**

The **Acknowledgements** section should go as the last section immediately before the references. Do not number the acknowledge-

ments section.

4.4 Footnotes

Footnotes: Put footnotes at the bottom of the page. They may be numbered or referred to by asterisks or other symbols.¹ Footnotes should be separated from the text by a line.²

4.5 Graphics

Illustrations: Place figures, tables, and photographs in the paper near where they are first discussed, rather than at the end, if possible. Wide illustrations may run across both columns. Do not use color illustrations as they may reproduce poorly.

Captions: Provide a caption for every illustration; number each one sequentially in the form: “Figure 1. Caption of the Figure.” “Table 1. Caption of the Table.” Type the captions of the figures and tables below the body, using 11 point text.

5 Length of Submission

IJCNLP-05 poster papers should be limited to 6 pages, workshop papers 8 pages, and tutorial abstracts 1 page. All illustrations, references, and appendices must be accommodated within these page limits, observing the formatting instructions given in the present document.

Acknowledgements

This document has been adapted by Tom O’Hara and Dan Roth from the instructions for the ACL-2002 proceedings by Dekang Lin and Eugene Charniak. It was adapted in turn from the ACL-01 proceedings by Norbert Reithinger, Giorgio Satta, and Roberto Zamparelli. The ACL-01 instructions were elaborated from similar documents used for previous editions of the ACL and EACL annual meetings. Those versions were written by several people, including John Chen, Henry S. Thompson and Donald Walker. Additional elements were taken from the formatting instructions of the Xth *International Joint Con-*

ference on Artificial Intelligence. The precise instructions were modified by Olivia Kwong for IJCNLP-04 and IJCNLP-05.

References

- Alfred V. Aho and Jeffrey D. Ullman. 1972. *The Theory of Parsing, Translation and Compiling*, volume 1. Prentice-Hall, Englewood Cliffs, NJ.
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- Association for Computing Machinery. 1983. *Computing Reviews*, 24(11):503–512.
- Ashok K. Chandra, Dexter C. Kozen, and Larry J. Stockmeyer. 1981. Alternation. *Journal of the Association for Computing Machinery*, 28(1):114–133.
- Dan Gusfield. 1997. *Algorithms on Strings, Trees and Sequences*. Cambridge University Press, Cambridge, UK.

¹This is how a footnote should appear.

²Note the line separating the footnotes from the text.